

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Tuesday, 17 April 2012 at 2.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

April 2012

Contact Officer:

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Councillors

Membership

- | | |
|-----------------------|--|
| Keith R. Mitchell CBE | - <i>Leader of the Council</i> |
| David Robertson | - <i>Deputy Leader of the Council</i> |
| Arash Fatemian | - <i>Cabinet Member for Adult Services</i> |
| Louise Chapman | - <i>Cabinet Member for Children, Education & Families</i> |
| Jim Couchman | - <i>Cabinet Member for Finance & Property</i> |
| Lorraine Lindsay-Gale | - <i>Cabinet Member for Growth & Infrastructure</i> |
| Kieron Mallon | - <i>Cabinet Member for Police & Policy Co-ordination</i> |
| Mrs J. Heathcoat | - <i>Cabinet Member for Safer & Stronger Communities</i> |
| Melinda Tilley | - <i>Cabinet Member for Schools Improvement</i> |
| Rodney Rose | - <i>Cabinet Member for Transport</i> |

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 25 April 2012 unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 22 May 2012

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes (Pages 1 - 22)

To approve the minutes of the meetings held on 13 and 23 March 2011 (**CA3(a) and (b)**) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

6. 2011/12 Financial Monitoring & Business Strategy Delivery Report - February 2012 (Pages 23 - 54)

Cabinet Member: Finance & Property

Forward Plan Ref: 2011/207

Contact: Kathy Wilcox, Principal Financial Manager Tel: (01865) 323981

Report by Assistant Chief Executive & Chief Finance Officer (**CA6**).

Monthly financial report on revenue and capital spending against budget allocations,

including virements between budget heads

The Cabinet is RECOMMENDED to:

- a) ***note the report;***
- b) ***approve the supplementary estimates as set out in Annex 2e;***
- c) ***agree the creation of the new reserves as set out in paragraph 44 to 48;***
- d) ***approve the new capital schemes and budget changes set out in Annex 9c; and***
- e) ***approve virements for financial year 2012/13 included in Annex 10.***

7. Local Transport Plan 2011-2030 Annual Review 2012 (Pages 55 - 88)

Cabinet Member: Transport

Forward Plan Ref: 2012/032

Contact: Roger O'Neill, Team Leader – Local Transport Plan Tel: (01865) 815659

Report by Deputy Director for Environment & Economy – Highways & Transport (**CA7**).

The Oxfordshire Local Transport Plan 2011-2030 (LTP3) was approved by Cabinet on 15 March 2011 and adopted as Council policy on 5 April 2011. The 20 year timescale of the Plan gives major benefits in terms of providing a transport strategy that covers the period of the district councils' Local Development Frameworks and allows for long term planning of major infrastructure but it does present the risk that the Plan would gradually become less relevant as time passed. A fixed, printed text was therefore rejected for the Plan in favour of a more flexible, internet based document.

To ensure that the Plan was kept up to date it was agreed that LTP3 should be subject to a system of annual review, and also that interim changes could be made by the agreement of the Head of Transport and Cabinet Member for Transport provided that these were presented to County council for approval within 12 months.

This report outlines the changes to LTP3 that have been provisionally agreed during the year together with other suggested changes which have been the result of a review of LTP3 in the light of external events over the last year. This includes updates to the Local Area Strategies and policy changes and clarifications concerning High Speed Rail, the county rail strategy, network classification and lorry routeing, network improvements, electric vehicles and controlled parking zones.

The Cabinet is RECOMMENDED to approve the proposed changes to the Local Transport Plan 2011-2030 and to RECOMMEND to County Council that the revised document is adopted to replace the 2011 version.

8. **Big Society Fund - April 2012** (Pages 89 - 114)

Cabinet Member: Police & Policy Co-ordination

Forward Plan Ref: 2012/015

Contact: Alexandra Bailey, Senior Performance & Improvement Manager Tel: (01865) 816384

Report by Assistant Chief Executive & Chief Finance Officer (**CA8**).

The Big Society Fund was launched in February 2011. Applications are being considered in four waves during 2011/2012. The first three waves were considered by Cabinet in July, October 2011 and February 2012. Applications to the fourth wave closed on 29 February 2012.

This paper

1. details the bids we have received including service and councillors' comments
2. asks Cabinet to consider bids to the Big Society Fund and recommends which bids to fund.

The Cabinet is RECOMMENDED to

- (a) ***Approve those bids which meet the assessment criteria***
- (b) ***Agree a standard award of £5,000 for each of the three community cinema bids***

9. **Proposed Framework for Spending Supporting Community Transport Grant Funding** (Pages 115 - 144)

Cabinet Member: Transport

Forward Plan Ref: 2012/020

Contact: Joy White, Senior Transport Planner Tel: (01865) 815882

Report by Deputy Director for Environment & Economy – Highways & Transport (**CA9**).

Community transport is a key priority for the county council given its importance in supporting the public transport network and enabling access for people who have greater mobility needs, in the context of an ageing population. This paper focuses on proposals for spending the £514,000 one-off funding we have received from central government to support the development of community transport services, within the context of our existing on-going support to the sector from our revenue budget.

The report describes the current community transport provision in Oxfordshire, and sets out a strategic approach, rationale and recommendations for spending the grant money. Cabinet is recommended to approve the spending plan, so that implementation of the proposed measures can begin.

Cabinet is RECOMMENDED to:

- (a) ***agree the allocation of Supporting Community Transport funding according to package A, or other option preferred by Cabinet.***

- (b) *delegate to the Cabinet Member for Transport any amendments considered necessary to the funding proposals according to take-up of funding and need.*
- (c) *review our approach to the future allocation of revenue funding as a consequence of these funding proposals.*

EXEMPT ITEM

It is RECOMMENDED that the public be excluded for the duration of item 10 below since it is likely that if they were present during that item there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified below in relation to that item and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information on the grounds set out in that item.

MEMBERS AND OFFICERS ARE REMINDED THAT THE REPORT AND EXEMPT INFORMATION MUST NOT BE DIVULGED TO ANY THIRD PARTY.

10. Oxfordshire Fire & Rescue Service Business Continuity Planning (Pages 145 - 156)

Cabinet Member: Safer & Stronger Communities

Forward Plan Ref: 2012/058

Contact: Dave Etheridge, Chief Fire Officer/Colin Thomas, Deputy Chief Fire Officer/Nathan Travis, Assistant Chief Fire Officer Tel: (01865) 855205

Report by Chief Fire Officer (**CA10**).

The information in this report is exempt in that it falls within the following prescribed category:

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

11. Forward Plan and Future Business (Pages 157 - 158)

Cabinet Member: All

Contact Officer: Sue Whitehead, Committee Services Manager (01865 810262)

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA11**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity

to identify any further changes they would wish to be incorporated in the next Forward Plan update.

The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.

12. Delegated Powers of the Chief Executive - April 2012

Cabinet Member: Leader

Forward Plan Ref: 2011/208

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Report by Head of Law & Governance (**CA12**).

To report on a quarterly basis any executive decision taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). Item not for scrutiny call in.

<i>Date</i>	<i>Subject</i>	<i>Decision</i>	<i>Reasons for Urgency</i>
<i>22 March 2012</i>	<i>Request for Exemption from Contract procedure rules – Reablement Service</i>	<i>Approved an exemption from the full tendering requirements of the Council's Contract Procedure Rules</i>	<i>To ensure the continuation of the service and to enable the current procurement process to be completed.</i>
